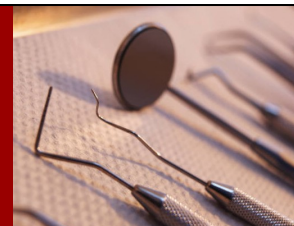


# what can I do with a degree in... dental assisting



## OCCUPATIONAL TITLES

- Dental Assistant
  - Dental Office Manager
  - Dental Assisting Instructor\*
  - Dental Product Sales Representative
  - College/University Professor or Instructor\*
- \*Requires additional education and/or training*

## EMPLOYMENT SETTINGS

- Private dental offices
- Dental Schools
- Private and government hospitals
- State and local public health departments
- Clinics
- U.S. Armed Forces

## SKILLS & ABILITIES

- Reliable
- Work well with others
- Good manual dexterity
- Ability to follow instructions
- Attention to detail
- Sensitivity to patients' physical and psychological needs

## TYPICAL WORK ACTIVITIES

- Work chair-side as dentists examine and treat patients
- Make patients comfortable
- Obtain dental records
- Instruct patients on pre and postoperative general oral health care
- Prepare materials for making impressions and restorations
- Prepare patients for treatment
- Expose radiographs
- Process dental x-rays
- Schedule and confirm dental appointments
- Keep treatment records
- Send bills and receive payments
- Order dental supplies
- Hand instruments to dentists

## INTERNET SITES AND PROFESSIONAL ASSOCIATIONS

- Dental Assistant Jobs.com: [www.dentalassistantjobs.com](http://www.dentalassistantjobs.com)
- Information for Dental Students or New Dentists: <http://www.ada.org/prof/ed/newdent/index.html>
- Dental Resources: [www.dental-resources.com](http://www.dental-resources.com)
- Dental Workers: [www.dentalworkers.com](http://www.dentalworkers.com)
- Comprehensive Career Resources in Dentistry: [www.ada.org/prof/ed/careers/index.html](http://www.ada.org/prof/ed/careers/index.html)
- Dental Assisting Brochure: [www.ada.org/prof/ed/careers/brochures/assisting.html](http://www.ada.org/prof/ed/careers/brochures/assisting.html)
- American Dental Association: [www.ada.org](http://www.ada.org)
- American Dental Assistants Association: [www.dentalassistant.org](http://www.dentalassistant.org)
- Dental Assisting National Board: [www.dentalassisting.com](http://www.dentalassisting.com)
- Indiana Dental Association: [www.indental.org](http://www.indental.org)
- Academy of General Dentistry: [www.agd.org](http://www.agd.org)

## CAREER SERVICES RESOURCES

- Alternative Medicine (Planning your Career in), 1997, Dianne J. B. Lyons
- Caring People & Other Sensitive Types (Careers for), 1997, Adrian A. Paradis
- Exploring Health Care Careers (Volume 1), 1998, David Hayes
- Exploring Health Care Careers (Volume 2), 1998, David Hayes
- Great Careers in 2 Years: The Associate Degree Option, 2000, Paul Phifer
- Health Care (Careers in), 1997, Barbara Swanson
- Health Professions (Introduction to the), 1995, Peggy S. Stanfield
- Healthcare (Your Career in), 1996, Barron's
- Job Opportunities - Health and Science, 2000, Peterson's
- Job Opportunities for Health and Science Majors, 1999, Peterson's
- Plunkett's Health Care Industry Almanac, 1999-2000, Jack W. Plunkett
- Real People Working in Health Care, 1997, Camenson

## Career Planning & Placement

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